

Hartford Zone Steering Committee Meeting Minutes  
March 23, 2010

Present

Jennifer Bruening, Shirley Thompson, Jose Colon-Rivas, Justin Evanovich, Chris Doucot, Loren Darrington, Emeka Virgo, Julie Ackerman, Krista Heybruck Santiago, Emily Sharkey, Sandra Ward, Christina Peterman, Ann Ferris, Cynthia McKenna, Hector Glynn, Chanelle Peters

**Data Collection**

**1. Identifying Unmentioned Organizations**

After reviewing the collected data previously submitted, sought to determine where we need to fill in the gaps of missing information. These are community organizations that were mentioned at the previous steering committee meeting that are assets to creating the zone in Hartford. From these listed assets below, there is a need to gather as much detailed information about the programming and services offered by each organization.

South End

Long standing key businesses  
Cultural organizations  
Civic/neighborhood associations  
Sport/Physical activity leagues  
- Parks, recreation, formal programming  
Churches  
- Existence and services  
Higher education (Trinity College)  
Neighborhood/block watches

North End

Long standing key businesses  
Cultural Organizations  
Churches  
-Existence and services  
Higher Education  
Urban League  
Community Health  
Healthy Homes  
Weed and Seed  
Nelton Court

**2. Reaching Out to Identified Community Organizations and Programs (Hartford Zone Assets)**

Thank you to the various members of the steering committee who volunteered to contact specified community organizations to discuss the Hartford Zone and research the organization's involvement with the Hartford community in the North and/or South end.

Police/Fire Dept.	Jennie/Jose
City Health Department	Ann Ferris
North End Cultural Organizations	Emeka Virgo
South End Cultural Organizations	Christina Petermann
Physical Activity/Recreation Services	Emeka Virgo
Early Care Childhood	Julie Ackerman & Krista Heybruck Santiago
NRZ	Julie Ackerman & Krista Heybruck Santiago
Healthy Homes (CCMB)	Shirley Thompson
Ministerial Alliance	Shirley Thompson
Urban League	Loren Darrington
Boys and Girls Club	Loren Darrington
Trinity	Hector Glynn
St. Joe's College	Hector Glynn
University of Hartford	Emeka Virgo
University of Connecticut	Jennifer Bruening
Capital Community College	Jose Colon-Rivas
Goodwin College	Cynthia McKenna
Manchester Community College	Justin Evanovich
Institute on Community Research	Ann Ferris

A letter that summarizes the mission and idea behind the Hartford Zone will be sent to each contact at the organization along the request to list their programming in a spreadsheet that indicates the focus of their service and the age groups their programming reaches.

### 3. Updating Current List of Community Organizations and Programs (Hartford Zone Assets)

A new cheat sheet will be created with working definitions of the focus areas so that the current list of community organizations and programming can be updated appropriately. Once the cheat sheet is complete, all organizations that submitted the Program information spreadsheet will be asked to update their spreadsheet using the defined focus area definitions.

#### **Data Collection Task Force**

**Members:** Judy Goldfarb, John Settlage, Casey Cobb, Chanelle Peters, Elena Filios, Carmen Chapparo, Loren Darrington

The Data Collection Task Force has enlisted the help of the entire working group to collect information on services and assets in the two combination neighborhoods. Task force members will be looked to for assistance as this collection of information continues.

#### **Community Building Task Force**

**Members:** Chris Doucot, Richard Frieder, Katy Snell, Liz Aarohnson, Jim Conway, Janice Flemming, Shelley Jackson, Andrew Clark, Emeka Virgo, Riberia Jones, Joyce Bosco

The Community Building task force needs assistance in getting the word out about the Hartford Zone. This includes attending meetings and going to events to discuss implementing the zone and connecting with interested organizations and individuals. Some upcoming events include:

- a. Artists' Collective-March 23, report to follow at next meeting
- b. Mi Casa, March 25-report to follow at next meeting
- c. Sheff Movement-Building One America-March 25-report to follow at next meeting
- d. YMCA-TBD
- e. Boys and Girls Club-TBD
- f. Hispanic Health Council-TBD
- g. [www.everyday-democracy.org](http://www.everyday-democracy.org)-TBD
- h. [www.democracyworksct.org](http://www.democracyworksct.org)-TBD
- i. Everybody Wins CT/Urban League Read and Rise-Early April
- j. LISC/United Way-April 13

#### **Funding Task Force**

**Members:** Cynthia McKenna, Richard Sussman, Jose Colon, Christina Peterman, Hector Glynn, Ann Ferris, Sandra Ward, Ray Ferrari, Kim Russo, Lee Hunt, Enid Rey

Next Meeting will be held on 3/31, 9am, The Village for Children and Families

This meeting will discuss potential funding resources such as connecting with local philanthropists in the area as well as key influencers who can assist in cultivating relationships to benefit the Hartford Zone.

Next Steering Committee Meeting: April 6 10am Hartford Foundation